

**Learner Unit Achievement Checklist**

**SEG Awards Level 2 Certificate for Canine Hydrotherapy Assistants**

**603/4799/5**

###### SEG Awards Level 2 Certificate for Canine Hydrotherapy Assistants

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**Y/617/6789 Industrial Experience for Canine Hydrotherpay - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Identify job roles within the canine hydrotherapy industry.  **1.2** Describe the skills and qualifications for job roles within the canine hydrotherapy industry.  **1.3** Prepare a person specification for a job role within the canine hydrotherapy industry. |  |  |  |  |
| **2.1** Locate advertisements for employment opportunities within the canine hydrotherapy industry.  **2.2** Produce an application for work experience within the canine hydrotherapy industry.  **2.3** Prepare for an interview for work experience within the canine hydrotherapy industry.  **2.4** Undertake an interview for work experience within the canine hydrotherapy industry. |  |  |  |  |
| **3.1** Carry out work experience with the canine hydrotherapy industry.  **3.2** Prepare a self-development plan for work experience within the canine hydrotherapy industry.  **3.3** Review self-development of work experience undertaken within the canine hydrotherapy industry. |  |  |  |  |
| **4.1** Prepare evidence of canine hydrotherapy work experience.  **4.2** Present evidence of work experience within the canine hydrotherapy industry. |  |  |  |  |

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**L/617/6790 Canine Health and Welfare - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Outline legislation applicable to canine health and welfare.  **1.2** Identify canine care and husbandry requirements.  **1.3** Explain how appropriate canine care and husbandry requirements can be met. |  |  |  |  |
| **2.1** Identify signs of normal health in the dog.  **2.2** Identify signs of abnormal health in the dog.  **2.3** Describe how to carry out a routine canine health check.  **2.4** Carry out routine canine health checks.  **2.5** Describe the actions that should be taken if signs of abnormal canine health are detected.  **2.6** Describe how preventative canine treatment works. |  |  |  |  |
| **3.1** Identify common canine diseases.  **3.2** Identify common canine disorders.  **3.3** Explain the causes, treatment and prevention of common canine diseases.  **3.4** Explain the causes, treatment and prevention of common canine disorders. |  |  |  |  |
| **4.1** Identify the main principles of canine first aid.  **4.2** Explain the limitations when administering canine first aid.  **4.3** Identify common canine first aid situations.  **4.4** Describe the signs of common canine first aid situations.  **4.5** Describe the procedures for common canine first aid situations. |  |  |  |  |
| **5.1** Describe the responsibility of the canine hydrotherapist in relation to canine care and welfare. |  |  |  |  |

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**R/617/6791 Introduction to the Principles of Canine Handling and Behaviour - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Identify signs of normal canine behaviour.  **1.2** Identify abnormal canine behaviour.  **1.3** Describe factors that can influence abnormal canine behaviour. |  |  |  |  |
| **2.1** Carry out visual observations of dogs.  **2.2** Report visual observations of dogs.  **2.3** Explain when it is safe to approach and handle dogs.  **2.4** Approach canine patients in a manner that is likely to minimise stress. |  |  |  |  |
| **3.1** Explain handling and restraint techniques for the canine hydrotherapy patient.  **3.2** Explain when it would not be advisable to handle and restrain a canine patient.  **3.3** Plan the handling and restraint of canine hydrotherapy patients.  **3.4** Reflect on the handling and restraint of canine hydrotherapy patients. |  |  |  |  |
| **4.1** Carry out appropriate handling and restraint of canine hydrotherapy patients. |  |  |  |  |
| **5.1** Identify legislation associated with canine handling and restraint.  **5.2** Explain the impact of legislation associated with canine handling and restraint. |  |  |  |  |

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**Y/617/6792 Introduction to Canine Anatomy and Physiology - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Identify the major organs and structures within the thoracic cavity.  **1.2** Identify the major organs and structures within the abdominal cavity.  **1.3** Describe the function of canine body cavities.  **1.4** Describe the location of canine body cavities. |  |  |  |  |
| **2.1** Identify major canine cell organelles.  **2.2** Specify the classification of canine body tissues.  **2.3** State the functions of canine body tissues. |  |  |  |  |
| **3.1** Identify the location of key bones within the canine axial skeleton.  **3.2** Identify the location of key bones within the canine appendicular skeleton.  **3.3** Identify the location of key bones within the canine splanchnic skeleton. |  |  |  |  |
| **4.1** List the main components of the canine nervous system. |  |  |  |  |
| **5.1** Identify key structures of the canine respiratory system.  **5.2** State the function of key structures within the canine respiratory system.  **5.3** Identify three factors that can affect canine respiratory function.  **5.4** Outline the role of the canine respiratory system. |  |  |  |  |
| **6.1** Identify the major structures of the canine heart.  **6.2** Outline the key differences between blood vessel types.  **6.3** Outline the role of the canine cardiovascular system. |  |  |  |  |
| **7.1** Identify the major structures of the canine digestive system.  **7.2** Outline the role of the canine digestive system. |  |  |  |  |
| **8.1** Identify the major structures of the canine urinary system.  **8.2** Outline the role of the canine urinary system.  **8.3** Outline the role of the canine liver in excretion. |  |  |  |  |
| **9.1** State the appropriate terminology when describing canine anatomical and physiological features. |  |  |  |  |

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Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**D/617/6793 Assist with the Provision of Canine Hydrotherapy Treatment - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Describe the canine assessment processes for hydrotherapy treatment.  **1.2** Assess the area is safe before hydrotherapy treatments and minimise risks. |  |  |  |  |
| **2.1** Identify equipment that may be used during hydrotherapy treatments.  **2.2** Describe the safe use of equipment that may be used during hydrotherapy treatments.  **2.3** Explain why it is important to check, clean and maintain equipment used for hydrotherapy treatments. |  |  |  |  |
| **3.1** Select, prepare and check appropriate equipment used for hydrotherapy treatments.  **3.2** Apply and fit equipment used for hydrotherapy treatments.  **3.3** Clean hydrotherapy treatment equipment after use. |  |  |  |  |
| **4.1** Identify reasons for assistance during canine hydrotherapy treatments.  **4.2** Describe how to provide assistance during canine hydrotherapy treatments. |  |  |  |  |
| **5.1** Prepare canine patients for hydrotherapy treatments.  **5.2** Assist with canine hydrotherapy treatments.  **5.3** Follow correct procedures to maintain canine patient health, welfare and safety. |  |  |  |  |
| **6.1** Outline current health and safety legislation applicable to canine hydrotherapy.  **6.2** Outline current animal welfare legislation applicable to canine hydrotherapy.  **6.3** List the factors affecting safety of the canine patient during hydrotherapy treatment. |  |  |  |  |
| **7.1** Identify precautions for canine hydrotherapy treatments.  **7.2** Identify contraindications for canine hydrotherapy treatments.  **7.3** Outline potential risks to the canine patient when providing hydrotherapy treatments.  **7.4** Outline potential risks to personnel involved in providing hydrotherapy treatments. |  |  |  |  |
| **8.1** Provide accurate information for recording purposes.  **8.2** Work in a way which maintains health and safety.  **8.3** Maintain biosecurity measures to protect yourself, canine patients and personnel. |  |  |  |  |
| **9.1** Explain why effective communication with colleagues and clients is important. |  |  |  |  |
| **10.1** Communicate with colleagues and others regarding the canine patient. |  |  |  |  |

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**H/617/6794 Carry Out Reception Duties - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Deal with enquiries appropriately.  **1.2** Identify the purpose of the enquiry accurately.  **1.3** Refer enquiries promptly to the relevant person.  **1.4** Record messages and appointment details accurately.  **1.5** Give clear and accurate information to clients and colleagues.  **1.6** Schedule appointments taking into account the needs of the client and the organisation.  **1.7** Confirm the availability of services.  **1.8** Maintain confidentiality of the organisation and clients.  **1.9** Work in a way which promotes health and safety. |  |  |  |  |
| **2.1** State the importance of effective communication.  **2.2** Explain the importance of taking messages, making appointments and passing them on to the right person.  **2.3** Outline the importance of confidentiality.  **2.4** State how to ask relevant questions and identify when to refer to senior colleagues.  **2.5** Describe the services available, their duration and cost.  **2.6** Describe the appropriate use of various methods of communication.  **2.7** Identify the limits of authority when attending to people and enquiries.  **2.8** Describe how to recognise and respond to distressed and agitated clients. |  |  |  |  |

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**K/617/6795 Meet and Welcome Visitors - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Describe different reasons for people visiting a business, their requirements and how their needs may be met.  **1.2** Explain the purpose of dealing with visitors promptly and courteously.  **1.3** Explain the purpose of presenting a positive image of self and the organisation.  **1.4** Explain the purpose of following health, safety and security procedures when dealing with visitors.  **1.5** Describe different types of problems that may occur with visitors.  **1.6** Describe ways of dealing with different problems and when to refer to them to an appropriate colleague.  **1.7** Explain the purpose of communicating with visitors.  **1.8** Describe organisation structures and communication channels. |  |  |  |  |
| **2.1** Greet visitors and make them feel welcome.  **2.2** Identify visitors and the reason for their visit.  **2.3** Use the organisation’s systems to receive and record visitors.  **2.4** Make sure visitors needs are met.  **2.5** Present positive image of self and the organisation.  **2.6** Follow health, safety and security procedures.  **2.7** Inform others of visitor’s arrival.  **2.8** Deal with any problems that may occur.  **2.9** Follow procedures for departing visitors. |  |  |  |  |

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